

## Identification Statement

For the purposes of this statement:

- **ASIC Instrument** means the *ASIC Corporations (Charitable Investment Fundraising) Instrument 2016/813*
- **CDF** means Archdiocese of Melbourne Catholic Development Fund

Information to be Provided	Information Provided by the CDF
Identification Information	Roman Catholic Trust Corp for the Diocese of Melbourne ABN: 52 768 159 282 on behalf of the CDF ABN: 15 274 943 760.
	Corporate Status: A body corporate created under the provisions of the Roman Catholic Trusts Act 1907 (Victoria) as amended.
	Address: Level 5 / 486 Albert Street, East Melbourne, VIC 3002
Compliance	<p>The CDF relies upon the following exemption: Exemptions under section 5(1) and 5 (2) of the ASIC Instrument</p> <p>The CDF has received advice and has implemented appropriate policies, practices and procedures to ensure that all relevant conditions of the exemptions are met. Such policies are revised and reviewed on a regular basis to ensure ongoing compliance.</p>
Financial year	From 1 July to 30 June of the next calendar year.
Australian Financial Services Licence	The CDF does not hold an Australian Financial Services Licence and is not required to hold such licence.
Charitable purpose	<p>The CDF's charitable purpose is the advancement of religion by promoting the charitable and educational activities of the Archdiocese of Melbourne, Diocese of Sale &amp; Diocese of Bunbury. Through the issue of debentures to investors the CDF raises funds to:</p> <ol style="list-style-type: none"> <li>Provide finance and credit for capital and other expenditures in the work of the Catholic Church primarily within the Archdiocese of Melbourne, Diocese of Sale &amp; Diocese of Bunbury.</li> <li>Assist in the better financial management of the investments and assets of the Archdiocese, Diocese of Sale &amp; Diocese of Bunbury, parishes and other Catholic Church entities.</li> <li>Achieve operating surpluses the majority of which are directed toward the pastoral works of the Archdiocese of Melbourne, Diocese of Sale &amp; Diocese of Bunbury.</li> </ol>

Archdiocese of Melbourne Catholic Development Fund  
ABN 15 274 943 760

**Melbourne Head Office**  
486 Albert Street, East Melbourne VIC 3002  
P (03) 9926 2200  
M PO Box 174, East Melbourne VIC 8002

**Sale Office**  
6 Witton Street, Warragul VIC 3820  
P (03) 5622 6699

**Bunbury Office**  
11 Money Street, Bunbury WA 6230  
P (08) 9721 0500  
M PO Box 2005, Bunbury WA 6231

<p>Assets held by the CDF</p>	<p>The types of assets that will be held by the CDF are:</p> <ul style="list-style-type: none"> <li>- loans made to Catholic organisations; and</li> <li>- investments in term deposits with Authorised Deposit-Taking Institutions (ADIs) or investment grade bonds (primarily with ADIs);</li> <li>- cash and at call investments with ADIs.</li> </ul> <p>None of these assets are located outside Australia.</p>
<p>Method of fundraising</p>	<p>The CDF will issue debentures as its method of fundraising.</p>
<p>Key terms</p>	<p>Debentures can be used for a fixed term investment or a non-fixed term account.</p> <p>Interest is paid according to the type of debenture at the prevailing published interest rate or by negotiation.</p> <p>The interest rate on a non-fixed term account debenture can be varied without prior notice.</p> <p>The interest rate on fixed term debentures remains in force for the term of the debenture, except in the case of floating rate fixed term debentures where rates are re-set on a pre-determined periodic basis during the term.</p> <p>Standard interest rates are determined by the Advisory Board of the CDF from time to time. The prevailing standard interest rates are published on our web site: <a href="http://www.catholicdevelopmentfund.org.au">www.catholicdevelopmentfund.org.au</a></p> <p>Interest rates for larger fixed term debentures, generally in excess of \$250,000, are determined day to day by Management taking into account the prevailing market rates available to the CDF.</p> <p>The CDF does not currently charge any fees to debenture holders (other than dormancy fees), however fees may be charged by third parties for the provision of products and services that have been facilitated through the CDF.</p>

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<p>Dormancy Fees</p>	<p>'Dormant accounts' are deemed by the CDF to be those accounts which have not been operated on for a period greater than 7 years.</p> <p>'Operation' is deemed by the CDF to be either a self-initiated (by account holder) withdrawal or deposit. The crediting of interest to fixed term accounts are included as operation.</p> <p>However, non-fixed term accounts that have only interest credited to the accounts for the last 7 years and are also considered uncontactable (no response to either an email, mail or telephone call) are classified as dormant.</p> <p>The Process for Handling Dormant Accounts:</p> <ol style="list-style-type: none"> <li>i. No interest is to be paid on dormant accounts.</li> <li>ii. The CDF will periodically contact potential dormant account holders to confirm the status of their account and to advise of the Dormant Account and Unclaimed Monies Policy implications including the application of a dormant account fee.</li> <li>iii. Accounts identified as dormant and with balances less than \$20 will be closed.</li> <li>iv. Accounts identified as dormant and with balances \$20 or greater will be charged a fee for the maintenance of the account:             <ol style="list-style-type: none"> <li>a) An initial \$20 dormant account fee; and</li> <li>b) A further \$5 per quarter dormant account maintenance fee.</li> <li>c) Accounts will be marked as dormant until the account is either classified as unclaimed monies or the account reaches a nil balance (at which point in time the account will be closed).</li> </ol> </li> <li>v. Customers approaching the CDF after their account has been identified as dormant will have fees refunded and be paid the balance of their account.</li> </ol>
<p>Investors</p>	<p>The CDF will issue debentures to:</p> <p>Persons and organisations as wholesale and retail, associated clients including any people who are employees but excluding volunteer employees.</p> <p>Debentures are generally offered to potential associated investors in person, over the phone or online, through printed and online material issued by the CDF. Investors who lodge debentures for a fixed term will be issued with a certificate. Statements of account will be issued for all other debenture types. Investors may have online access to their accounts and statements.</p>

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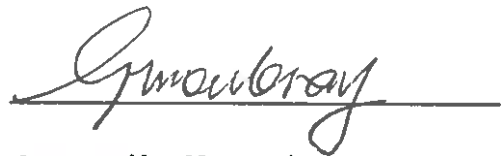
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Audited financial reports	<p>The CDF is a basic religious charity and therefore it is not required to lodge audited financial statements with the Australian Charities and Not-for-profits Commission.</p> <p>Consistent with the requirements of the ASIC Instrument audited financial statements issued after 1 January 2018 will be lodged with ASIC and published on our web site: <a href="http://www.catholicdevelopmentfund.org.au">www.catholicdevelopmentfund.org.au</a></p>
Guarantees and obligations	<p>CDPF Limited will provide a guarantee for the benefit of, and owe an obligation to, holders of any debentures issued by the CDF.</p>
Acceptance of identification statement by a sponsor	<p>This identification statement is to be accepted for the purposes of the ASIC Instrument by CDPF Limited. A copy of the Deed Poll for CDPF Limited may be found at: <a href="https://www.catholic.org.au/all-downloads/bishops-commissions-1/administration-and-information-1/1911-2003-sponsor-deed-poll/file">https://www.catholic.org.au/all-downloads/bishops-commissions-1/administration-and-information-1/1911-2003-sponsor-deed-poll/file</a></p>



**Completed by Archdiocese of Melbourne  
Catholic Development Fund**  
Authorised representative of Archdiocese of  
Melbourne Catholic Development Fund  
Matthew Cassin – CEO

Date: 10.1.19



**Accepted by CDPF Ltd**

Authorised representative of CDPF Ltd

Date: 30/01/2019

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